

Initial Electronic Lien and Title (ELT) Project Status

To meet the Session Law 2013-341, Senate Bill 407 requirements, the Division of Motor Vehicles must implement a statewide electronic lien system by July 1, 2014. As part of the law, DMV is required no later than October 1, 2013, to report to the Chairs of the Joint Legislative Transportation Committee on the status of the implementation of the electronic lien system pursuant to G.S. 20-58.4A. This report will include at a minimum whether the Division is proceeding with a vendor-implemented system or a Division-implemented system and whether implementation is on schedule and on budget.

An advisory team has been assembled to determine the scope and approach DMV and DOT IT will take for this project. The advisory team is made up of senior managers and subject matter experts from the DMV Titling and Registration unit, STARS Application support, Project Management Office, Enterprise Architecture and Security. Input from the DMV Commissioner and CIO was included.

The accomplishments for the second quarter of Fiscal Year 2013-2014 include:

- On boarded Project Manager for ELT Project on November 18, 2013
- Meet with Nevada DMV, who is undergoing same project, and shared both of our status and lesson learned in development of respective RFPs
- Completed requirements and planning for RFP which is scheduled for approval circulation in mid-January 2014
- Completed documentation and process for Gate 1 approvals. Gate 1 approval is currently in progress with DOT.
- Discussed with DOT Procurement and Legal on proposed RFP and incorporated their feedback

We are not as far along as we need to be to make the July 1, 2014 implementation date as there are several challenges that DMV and DOT IT are facing at this time. The challenges faced include competing projects and tasks which include the implementation of HB1779 Tax & Tag during the first quarter of the current fiscal year and initiation of several other legislative mandates for fiscal year 2013-2014 as well as maintaining the day to day operations of DMV and the applications that support the DMV operations which far exceeds our resource capabilities. As a result, we are recommending the delay of implementation of the ELT project until April 2015 and the mandatory participation by all lien holders until December 2015.

Our goals for the next quarter include the following milestones:

- Approval for Gate 1 from State Approvers and EPMO
- Issuance of RFP
- Completion of the evaluation of proposals received
- Selection of vendor(s) and submission for approval to award
- Determination of interface requirements for STARS
- Establish baseline schedule and project management plan based on proposals



- Continue to follow up with States with ELT implemented in progress

Project Risks

- Lack of availability as a result of competing projects and initiatives of staff and subject matter experts within DMV and DOT IT could cause a delay which is a high risk. Mitigation to include the implementation of communication plan and coordination of schedule with all project members and stakeholders.
- Priority must be provided to ELT in approvals of procurements and deliverables to meet mandated go-live date. Mitigation will include the commitment from executive sponsorship, detailed procurement plan and communication plan.
- Ability for changes to be made in the given timeline in STARS is currently considered a high risk. STARS support team is fully tasked with maintenance of STARS as well as changes and enhancements as a result of legislative and business changes. Our mitigation strategy will include the use of short term staffing assistance in the completion of enhancements for STARS as a result of ELT implementation.
- Ability to secure a qualified vendor to implement the solution under the conditions of the bill. This will be mitigated through research with current States utilizing ELT process as well as documented in the RFP. We believe this is a low risk at this time.